



TUESDAY, MAY 15TH, 2012

The Summer Institute will be held over the course of three days. It is a teaching and learning event for all full-time and adjunct faculty, focusing on best practices in the classroom, as well as technology topics for enhancing the student learning experience. Staff are welcome to attend sessions as they apply to their own professional development at the college.

Coffee and Pastries

8:30 AM – 9:00 AM

19-147

Coffee and pastries will be served in the Susan N. Webb Community Room beginning at 8:30 AM.

Welcome Address

9:00 AM – 9:15 AM

19-147

Welcome to the Summer Institute 2012.

Facilitator:

Stacey L. Hilton, Manager, Teaching & eLearning Support

Keynote Address: The Human Touch

9:15 AM – 10:15 AM

19-147



Human interaction is the key factor that determines the ultimate success or failure of any new technological tool. So why do we sit in the passenger seat while the technologies do the driving? Let's get back in the driver's seat and discover the power of the human touch.

Jill Schiefelbein is the owner of [Impromptu Guru](#) and an instructor in the Maricopa Community College district. How did she come to training teachers? She says, "From the time I did my first formal presentation (I was nine, it was at a 4-H club, and the topic was *How to Draw a Mouse*, which my mom will remind me about to this day) I knew that communication would be a passion in my life. Since then, I've spoken to groups of all ages, in audience sizes of one to 5,000. And I love every minute of it."

Facilitator:

Jill Schiefelbein, Owner and Guru of Impromptu Guru.

BREAK

10:15 AM – 10:30 AM

Finding Buried Treasure in a SLOA Form**10:30 AM – 12:00 PM****19-206**

A “how to” for Faculty & Deans on the new degree, program-level assessment Form 2 and the Dean’s Form 3. We will review and discuss Curriculum Mapping and its value, and a discussion of the SLOA Committee expansion, timelines, as well as future assessment and improvement plans for Yavapai College.

Facilitators:

Chris Heyer, Adjunct Faculty Coordinator/ Instruction & Student Services,
District Assessment Director/ Program Review Coordinator
Curtis Kleinman, Instructor, Spanish

Math for Fun....No, Really!**10:30 AM – 12:00 PM****19-207**

Perceptions of beauty, patterns in nature, consumerism, and bees that do math? Attendees will participate in interactive hands-on demonstrations and will be provided some simple yet tantalizing teaser puzzles with which to torture unwanted houseguests. You won’t be bored!

Facilitators:

Mark Miller, Instructor, Math Department
Marissa Wolfe, Instructor, Math Department

Creating Custom Content for Your Classroom**10:30 AM – 12:00 PM****19-208**

This workshop will survey a number of different ways you can create your own high-quality content, custom-tailored for your classroom. Topics will include how to self-publish and print your own textbook, how to create an independent class website, how to put together and publish a class DVD, and how to use free online resources to create custom study aids (such as interactive electronic flashcards) for your students.

Facilitator:

Abraham Feinberg, Adjunct Instructor, Psychology

**Teaching with Hollywood:
Using Popular Film for Connection and Learning****10:30 AM – 12:00 PM****19-225**

Presentation and discussion on how to use movies as a vital part of classroom instruction. Includes demonstration of use of film in various disciplines, plus a discussion of “pros” and “cons” regarding engaging students in media analysis. Issues of access and copyright will also be discussed. Input from all those who have used movies in class is welcome!

Facilitator:

Mark Shelley, Dean-NAU Yavapai

Lunch**12:00 PM – 1:00 PM****19-147**

Lunch will be served in the Susan N. Webb Community Room.

**General Session:
GIFT Fellowship Award for Teaching Excellence**

1:00 PM – 2:00 PM

19-147

David Gorman, instructor in the Mathematics Division has been awarded the first annual GIFT Fellowship for Teaching Excellence. This is an attempt to honor extraordinary instructors that have demonstrated excellence in the classroom.

Nominations are solicited from the entire Yavapai college community, and recipients are selected based on a wide range of criteria, including but not limited to:

- the ability to inspire students to perform beyond normal expectations
- a responsiveness to student needs, both within and beyond the classroom
- the fostering of critical inquiry
- demonstration of creative and innovative teaching methods
- the capacity to encourage and inspire intellectual excitement
- a remarkable pursuit of student success
- contributions to the academic environment of YC
- an extraordinary expression of expertise, sensitivity, enthusiasm, or dedication as an instructor

David will be presented this award and will provide a speech on teaching excellence in his classroom.

Facilitator:

David Gorman, Instructor, Math Department

BREAK

2:00 PM – 2:15 PM

**You too can be part of Shared Governance
and the Faculty Association**

2:15 PM – 3:45 PM

19-206

Overviews of the faculty association constitution, the senate and shared governance will be presented. The dynamic between the senate and committees will be explained. Features of the constitution will be pointed out including membership to the Association. Discussion about shared governance will ensue.

Facilitators:

Vikki Bentz, Accounting & Computer Science

David Gorman, Instructor, Math Department

Gino Romeo, Chemistry

**A Guide to Dropbox, Evernote, GoodReader and
Noteshelf for the Teacher and Student**

2:15 PM – 3:45 PM

19-207

Dropbox, Evernote, GoodReader and Noteshelf are four of the more popular productivity applications that have made my life as a teacher and life-long student much easier. In this 1 ½ hour workshop I will demonstrate, using an Apple iPad and iPhone, the capabilities of each and show how I regularly use them.

Facilitator:

Dr. Roy Breiling, Director of Instrumental Music Activities

Making MS WORD “work” for YOU!

2:15 PM – 3:45 PM

19-208

Come learn some neat Tips & Tricks for using WORD and WHY it does those “crazy” things. As part of this training, you’ll explore how to use WORD’s Table feature. Tables are a great way to quickly present your data effectively and to organize information more efficiently. Come learn some tips, tricks and ideas. OK for beginners.

Facilitator:

Joan Baum, Adjunct Instructor

Blogging Roundtable

2:15 PM – 3:45 PM

19-225

Interested in how blogging programs can be used in your class or for professional development? Have a class or personal blog you’d like to share? Join in an informal conversation with other instructors who are using various blogging platforms (Blogger.com, Wordpress, Weebly and others) to enhance their classes, their assignments and their teaching. Bring your ideas, examples and questions. Leave with more ideas, examples and questions!

Facilitators:

Laura Cline, English, Prescott

Joanne Oellers, Biology Instructor, Verde Campus

Suzanne Waldenberger, Associate Professor, Humanities

BREAK

3:45 PM – 4:00 PM

Curating the Web

4:00 PM – 6:30 PM

19-207

In this age of information overload, it is important to be able to find quality resources and organize them in a way that they are easily accessible to you and shareable in teaching learning spaces. This workshop examines how you and your students can create a Personal Learning Environment (PLE) that is home to the various digital resources learners collect and share.

Dinner will be served to those individuals who have signed up for this session. Dinner will be served in 19-225 during 5:15 PM – 5:45 PM.

Facilitators:

Thatcher Bohrman, Instructional Technology Coordinator, TeLS

Todd Conaway, Instructional Designer, TeLS

Blackboard 9 Essentials

4:00 PM – 6:30 PM

19-208

Explore Blackboard’s basic features and put them to use in your next online or hybrid course. If you are a Blackboard novice or would like a refresher, this workshop will provide you with the tools you need to customize your course and communicate with students. Topics will include navigation, organization, adding content, communication, and more.

Dinner will be served to those individuals who have signed up for this session. Dinner will be served in 19-225 during 5:15 PM – 5:45 PM.

Facilitator:

Iain Davidson, Academic Technology Specialist, TeLS

WEDNESDAY, MAY 16TH, 2012

Coffee and Pastries

8:30 AM – 9:00 AM

19-147

Coffee and pastries will be served in the Susan N. Webb Community Room beginning at 8:30 AM.

Welcome Address

9:00 AM – 9:15 AM

19-147

Welcome and overview of the Summer Institute 2012 by Dr. Penny Wills.

Facilitators:

Dr. Penny Wills, President, Yavapai College
Stacey L. Hilton, Manager, Teaching & eLearning Support

General Session: HLC Accreditation & Assessment Procedures 9:15 – 10:15

19-147

Dr. Greg Gillespie and Tom Hughes will be discussing the upcoming college wide HLC Accreditation process and assessment procedures. It's important for faculty to be aware of the changes, as well as support services to understand how they will be affected as a co-curricular.

Facilitators:

Dr. Greg Gillespie, Vice President for Academic and Student Services
Tom Hughes, Director, Institutional Research

BREAK

10:15 AM – 10:30 AM

Creation of Text and Video Material for Publication Case Study

10:30 AM – 12:00 PM

19-206

In this session the process, methods, and software used to create the textbooks and videos used in the Yavapai Video Game Development courses will be described in detail.

This includes:

- Using software you probably already have and know how to use to create texts.
- Obtaining your own ISBN numbers.
- Creating instructional videos.
- Vendors who can produce materials in small quantities at the lowest cost.
- Options available for selling your materials on Amazon.com.
- Creating a Kindle version of your text.

Facilitator:

Bruce Kirkpatrick, Instructor, Video Game Development

Making Google Work for You

10:30 AM – 12:00 PM

19-207

Google products have changed over the years. They started 20 years ago with a simple search engine and now you can have your whole working environment, and your entertainment on any computer, anywhere. Including your phone! This session looks at how several of the Google tools cross between the computer environment and the mobile phone environment and how they might help you learn or play!

Facilitator:

Todd Conaway, Instructional Designer, TeLS

The Science and Technology of Teaching

10:30 AM – 12:00 PM

19-208

This workshop will first consider how a scientific perspective can help us develop evidence-based methods that take the guesswork out of teaching. We will then consider some specific examples from research in psychology, concerning how we can make our classes more enjoyable, engaging, and accessible to our students. Finally, we'll discuss how some of the limitations that instructors inevitably face in the classroom can be at least partly overcome through the appropriate use of interactive computer software.

Facilitator:

Abraham Feinberg, Adjunct Instructor, Psychology

Courses Everyone Can Live With -- Universal Design in Action

10:30 AM – 12:00 PM

19-224

You don't need to reinvent the wheel to accommodate students with learning disabilities. Designing your courses with accessibility built in makes it more usable by all learners, and it's ready to go when a student with a documented disability enters your class. This session will help you adapt and post documents, presentations and videos in formats that accommodate diverse learning styles, learning disabilities, and physical challenges.

Facilitators:

Thatcher Bohrman, Instructional Technology Coordinator, TeLS

Robb Ferguson, MC, CRC, Director, Disability Resources and Prescott Learning Center

Amy Myrick, Disability Resources Specialist

Lunch

12:00 PM – 1:00 PM

19-147

Lunch will be served in the Susan N. Webb Community Room.

Creating Crafty Cartoon Communication

1:00 PM – 2:00 PM

19-206

Create a cartoon to enhance your topic of choice. Online tools can turn you into a regular Gary Larson. These cartoons can be used in Blackboard, Blog and Wikis! Add them anywhere that an image can be attached. Think of the possibilities...

Facilitator:

Ruth Alsobrook-Hurich, Instructional Technology Specialist, TeLS

Tired of PowerPoint.....then learn Prezi**1:00 PM – 2:00 PM****19-207**

Prezi is an alternative presentation tool for creating, engaging, and making high-impact presentations.

Facilitator:

Lauren McCrea, Associate Professor Graphic Design

20+ Tips & Tricks for Working More Efficiently**1:00 PM – 2:00 PM****19-208**

Ever been working on something and think “there MUST be a better way to do this”, but you didn’t have the time to figure it out or look it up? Here are some Tips and Tricks that may help you accomplish what you want in less time and save you a LOT of frustration. We’ll have a sharing time at end of session, so bring along your favorite TIP, if you have one!

Facilitator:

Joan Baum, Adjunct Instructor

How can we disengage the reptilian brain in students and activate critical reasoning?**1:00 PM – 2:00 PM****19-225**

Using Paul MacLean’s model of the triune brain, I will explore the different functions of how the brain is organized. The three types of brain functions can be related to a student’s reptilian, lower mammalian, and higher primate learning/behavior paths. The key is to recognize the 3 different functions, and then teach to the higher primate level. If the higher primate level is stimulated, critical reasoning can be learned and applied. The key is to teach potential multiple explanation/causation for observed phenomena instead of rote memorization as demonstrated in the Pavlov’s dogs experiments (a function of the primitive mammalian brain).

Facilitator:

Mike Ruddell, Liberal Arts

BREAK**2:00 PM – 2:15 PM****YC Guidelines to Online Instruction****2:15 PM – 3:45 PM****19-206**

Yavapai College uses the YC Guidelines for Online Instruction as a tool to evaluate the quality of your online courses. There are five main categories to these guidelines:

1. Learner Support and Resources
2. Online Organization and Design
3. Instructional Design and Delivery
4. Assessment and Evaluation of Student Learning
5. Appropriate and Effective Use of Technology

Please come to this interactive session to share ideas how we can make sure this tool is utilized by faculty as we move the college forward in offering full online and degree programs. You’ll want to make sure to attend this workshop to receive a refresher on these guidelines and make sure your class is ready to go!

Facilitator:

Stacey L. Hilton, Manager, Teaching & eLearning Support

Video Personas

2:15 PM – 3:45 PM

19-207

See how you can create a video persona for your course. If you would like to take on the appearance of a completely different creature, it is easy to do. We will cover some of the tools you can use to make your own talking characters and dramatic scenes.

Facilitator:

Iain Davidson, Academic Technology Specialist, TeLS

Exploring.....Windows 7 Features and File Organization

2:15 PM – 3:45 PM

19-208

Did you know that the OS Windows 7 has some great new features that will be life savers for you? Come learn about the Snipping Tool (great for getting quick pictures of ANYTHING / ANYWHERE), the Snap capability, Gadgets, the Search Feature, Thumbnail Previews, etc.

As you are learning about the new features, you'll also learn how to "organize your files" better. Let's look at some fun ways Windows 7 Explorer "helps" you do this more efficiently!

Facilitator:

Joan Baum, Adjunct Instructor

Veterans Culture Shift from Service to College

2:15 PM – 3:45 PM

19-225

Veterans are returning from various areas of military service from combat to logistical support. No matter what capacity Veterans serve, the common theme is the culture shift they face when returning home. Transitioning from military life to a college environment creates a unique set of challenges and stressors which are often subtle and complex for many Veterans. Join a panel of Student Services professionals, student veterans, and others to discuss the issues and to learn more about how to work with Veterans in your classroom.

Moderator: Jane Hersh, District Director, Federal TRiO Programs

Panel Members:

Sandra Aldrich, Coordinator, Veterans Services

Robb Ferguson, Director, Disability Resources

Deborah Pfingston, Program Manager, Veterans Upward Bound-TRiO Program

Don Stallings, Veterans Help Tech Peer Support Counselor, Northern Arizona VA Health Care

Veteran-Faculty Member

Student-Veterans

BREAK

3:45 PM – 4:00 PM

The Teaching & eLearning Support Department will be launching a new training series called Course Redesign. This Course Redesign Workshop has been designed to assist faculty who have been teaching online to take a deep look into their courses and identify course strengths and address course weaknesses. The workshop is designed to help faculty engage in using the YC Guidelines as a place to build better courses and develop the skills needed to create improved course design and content. This session is open to all instructors who have been teaching online and would like to examine their own online courses. This will be the launch of the in person session and then we'll take you three weeks online where you will have the opportunity to work with colleagues in a hybrid environment and discover improved tools and ways on how to design your own material.

This introductory workshop is relevant to Yavapai College as the recent NCA visit summary notes faculty should, *"Use the Instructional Design Checklist to develop a rubric for assessing online Courses & Implement the Course Tune Up Program for all courses on a routine basis (e.g., every two to three years)."* This workshop fulfills both the "Use the Instructional Guidelines" and the "Course Tune Up" suggestions.

As part of this session, you will be added to an online Course Redesign Blackboard shell where you will have the opportunity to apply best practices and discover new tools for the online and hybrid environment. Dinner will be served to those individuals who have signed up for this session.

Facilitators:

Ruth Alsobrook-Hurich, Instructional Technology Specialist, TeLS

Todd Conaway, Instructional Designer, TeLS

THURSDAY, MAY 17TH, 2012

Coffee and Pastries

8:30 AM – 9:00 AM

19-147

Coffee and pastries will be served in the Susan N. Webb Community Room beginning at 8:30 AM.

Welcome Address

9:00 AM – 9:15 AM

19-147

Welcome and overview of the Summer Institute 2012.

Facilitator:

Stacey L. Hilton, Manager, Teaching & eLearning Support

Keynote Speaker: Ramp up your Retention:

9:15 AM – 10:15 AM

Tips & Tricks to increase retention in Developmental Classes

19-147

Students taking developmental classes in our community colleges are frequently unprepared to meet the challenges these classes present. Poor reading and writing skills and lack of confidence in mathematics make it hard for them to succeed in the very classes that are intended to build their learning foundation. In this session, Donna Gaudet will share with you some tips and tricks she has used to improve retention in her classes at Scottsdale Community College. In addition, she will share some college-wide initiatives that are being undertaken in an effort to help more dev ed students succeed. Whether you are teaching



developmental or college-level classes or are teaching online, hybrid, or face-to-face, you should leave this session with at least one idea you can use to increase student engagement with your course and RAMP UP your retention.

Donna (Dr. G to her students) has been teaching mathematics since 1989. Early in her career she became interested in teaching with technology and started teaching "Flipped Classes" before they were cool. She has been teaching online classes since 1997 and hybrid classes since 2008 primarily to developmental students. Working with several thousand developmental students over the last 14 years has given her a unique perspective on the issues and challenges faced by this population. In her free time (when she is not holding online office hours), she trains and swims long distance events (up to 6 miles) in the lakes of Arizona and North Idaho.

Facilitator:

Dr. Donna Gaudet, Scottsdale Community College
BA, MS in Applied Mathematics (both from University of Colorado at Colorado Springs)
and EdD in Instructional Technology and Distance Education (Nova Southeastern University).

BREAK

10:15 AM – 10:30 AM

Flipping Lecture in F2F classes**10:30 AM – 11:30 AM****19-206**

In a typical lecture (1 hr 15 min) most professors not only have to review homework problems, quizzes or exams and return graded items, but they would also like to deliver a stimulating lecture over the next topic. I have found that there is simply not enough time to do everything that needs to be done in the allotted time. If I do a great lecture, I usually don't have enough time to answer questions on the homework or to review a quiz or exam. If I make a serious effort to help them understand the homework, too little time is left for my stimulating lecture and I am forced to rush through it. Say good-bye to stimulated students and hello to confused students. I have recently started "flipping" my lectures, where the students watch recorded lectures at home. I then use the class time working homework and example problems, discussing applications of the topic, performing demonstrations, etc., followed by a daily quiz to make sure they actually watched the assigned video. Teaching is fun again.

Facilitator:

Larry Eddy, Chemistry

Secrets of Second Life**10:30 AM – 11:30 AM****19-207**

This immersive presentation will take viewers through a pixelated journey of the virtual environment Second Life. The presenter will provide information about Second Life and possibilities of use in education. Find out how teaching "in-world" has changed this presenters style of delivery. Participants are free to ask questions at any time during the presentation.

Facilitator:

Ruth Alsobrook-Hurich, Instructional Technology Specialist, TeLS

Practical Ways to Use MS Excel**10:30 AM – 11:30 AM****19-208**

Excel is more flexible and useful than most people realize. We'll look at how Excel can help you "organize" your course information and other data. Learn some new tips, tricks and ideas. OK for beginners.

Facilitator:

Joan Baum, Adjunct Instructor

**T'AI CHI CHIH®, Joy thru Movement
A Gentle Approach to Health & Well-being****10:30 AM – 11:30 AM****19-225**

T'ai Chi Chih is a series of gentle, meditative movements that stimulate and circulate the body's internal energy (chi). Regular practice can bring many benefits, such as better balance and coordination, improved circulation, greater mental clarity and emotional well-being, increased energy and stress reduction. Movements are done standing, but can also be adapted to be done seated.

This workshop gives participants some movement therapy and a chance to relax and learn how T'ai Chi Chih can help in restoring a better sense of harmony and balance in our lives. No special clothing or equipment needed.

Facilitator:

Hope Spangler, Accredited Instructor, HPER

Lunch**11:30 AM – 12:30 PM****19-147**

Lunch will be served in the Susan N. Webb Community Room.

**General Session: Invitation Only Session
(BTW – You're all invited!)****12:30 PM – 1:00 PM****19-147****Facilitators:**

Curtis Kleinman, Instructor, Spanish

Suzanne Waldenberger, Associate Professor, Humanities

BREAK**1:00 PM – 1:15 PM****Hands On Introduction to Unity Game Development Software****1:15 – 3:15****19-207**

Unity is an easy to use, largely GUI based game development system that can be used to author games for deployment to PC, MAC, the Web, smartphones and tablets (both iOS (iPhone), and Android), Xbox 360, Wii, and Playstation platforms. It is widely used for the creation of games and related applications for both entertainment and education.

In this 2 hour hands on session, participants will learn to use Unity to create a basic interactive game including the skills necessary to create an individualized game environment, add game elements including a user controlled character, and deploy a game for use in the Windows PC environment.

While Unity does have a high end software version that may be purchased, the version that is used for the creation of most Unity games and which we will be using in the session can be downloaded by anyone for free.

Session participants receive a text book and video that describes both game creation and the process of downloading and installing the Unity software. Unity won the Wall Street Journal 2010 Technology Innovation Award in the software category.

Facilitator:

Bruce Kirkpatrick, Video Game Development

Stress Less, Live More**1:15 PM – 3:15 PM****19-208**

Up to 90% of doctor's visits are stress related. Chronic stress affects your body on an emotional and physiological level. In this course you will:

- evaluate your current level of stress
- learn how to prioritize what is causing your stress
- analyze what you can and cannot change
- practice techniques to decrease and release stress
- explore methods of stress reduction

Target audience: All adults dealing with change or stress in their lives

Facilitator:

Marie King Hardman, MS Ed, BSN, RN, Nursing and Allied Health

Medical Emergencies in the Classroom**1:15 PM – 3:15 PM****19-225**

If you've ever had to call 911 for a medical emergency, those first few minutes until help arrives can be a bit nerve wracking, but it doesn't have to be that way! Come join us and learn what you can do in those precious first minutes of a medical emergency. We'll be discussing some of the most common emergencies an instructor might encounter, legalities, the contents of our campus first aid kits, how to work an AED, and much more! This session is not designed to "certify" you, but will help you recognize and deal with a medical emergency for the first few minutes until help arrives.

Facilitators:

Steve Rollin, Paramedic,

Ethan Osgood, Paramedic

BREAK**3:15 PM – 3:30 PM****Root Beer Float Social/Raffle for Kindle Fire****3:30 PM – 4:00 PM****19-147**

Please join your colleagues as we end the Summer Institute with a root beer social where you can network with colleagues and stay for the raffle of a Kindle Fire. Must be present to win. This event will be held in the Susan N. Webb Community Room.